

Board Meeting
October 15-16, 2002

Agenda Item
Attachment 1

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.


Mail completed documents to:

California Integrated Waste Management Board
Office of Local Assistance, (MS 25)
1001 I Street
PO Box 4025
Sacramento CA 95812-4025

General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

Section I: Jurisdiction Information and Certification			
All respondents must complete this section.			
I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:			
Jurisdiction Name City of Redlands		County San Bernardino	
Authorized Signature 		Title Solid Waste Manager	
Type/Print Name of Person Signing Gary Van Dorst	Date 8/26/02	Phone (909) 798-7698	
Person Completing This Form (please print or type) Gary Van Dorst		Title Solid Waste Manager	
Phone (909) 798-7698	E-mail Address Gvandorst@ccc.org		Fax (909) 798-7670
Mailing Address P.O. Box 3005	City Redlands	State CA	ZIP Code 92373

**CITY OF REDLANDS
MUNICIPAL UTILITIES DEPARTMENT
FAX -- (916) 319-7527**

August 26, 2002

TO: Rebecca Brown, CIWMB
FROM: Gary Van Dorst, Solid Waste Manager
SUBJECT: REQUEST FOR RESIGNED COVER SHEET

At your request, please see the attached cover sheet which I have resigned and redated.

Please let me know if you require anything further.

Section II—Cover Sheet

This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

2. Specific Request and Length of Request

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested 2002, 2003, 2004

Is this a second request? ☒ No ☐ Yes Specific years requested.

(Note: Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (Not allowed for Regional Agencies).**

Specific ADR requested %, for the years .

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested %, for the years

(Note: Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

Note: Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

Section IIIA—TIME EXTENSION

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).

- 1. Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

The City of Redlands has fully implemented the programs selected for implementation in the SRRE. Further, substantial efforts have been taken to expand and implement programs that go beyond the SRRE adopted programs to reach 50% diversion. However, these efforts have not been successful in reaching the 50% mandate.

The City's current rate of 45% diversion has flattened. This diversion rate was achieved several years ago but has not increased despite ongoing efforts regarding public outreach and promotional activities related to our diversion programs. Such efforts should have resulted in achieving the desired outcome of increased diversion. Many factors have contributed to this shortfall. First, the 2000 census resulted in an unanticipated decrease in our population, deleteriously impacting our calculation of diversion under the State formula. Second, we have not fully resolved efforts to correct misallocations of waste that negatively impact our diversion rate. The City plans to work diligently with the County and selected waste generators to accurately address waste allocation. Finally, the City of Redlands is experiencing commercial development beyond its historical growth rate. Such development results in increased waste generation. The implementation of effective commercial recycling programs generally lags behind such development.

The City of Redlands is taking action to expand and implement programs to enhance and improve our diversion. Some of our programs are in progress and other programs are in the planning stages of development. For example, by the time this report is agendaized for action by the CIWMB, the City of Redlands will have completed implementation of automated recycling collection.

- 2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.**

It takes time to grow an effective recycling program. A major program planned for implementation is the expansion of our commercial recycling collections. Outreach to businesses and commercial developers will take time. It is estimated that tripling the number of commercial recycling accounts serviced by the City's collection program will take up to two years.

Outreach to the commercial sector will require time to implement an inclusive program that invites the participation of businesses and organizations such as the Redlands Chamber of Commerce. Efforts will include technical assistance and outreach such as waste audits, implementation of a speakers bureau, targeted outreach to clusters of collection points, rerouting to high grade commercial waste streams to facilitate recovery and the development of various promotional and educational materials to promote commercial recycling.

3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

The City of Redlands has implemented the programs selected in its SRRE and the City has expended significant resources to promote and educate residents. Examples of programs and resources include:

1. Citywide collection of commingled recyclable materials
2. Citywide collection of residential green waste from single family residences
3. Community clean-ups and recycling days with an emphasis on collecting and diverting clean wood waste, green waste, scrap metals, electronics and tires
4. A backyard composting program with the distribution of subsidized backyard compost bins
5. A commercial recycling collection program serving an estimated 260 small and large businesses
6. A public outreach program including semi-annual direct mail newsletters, special exhibits, free media and paid advertising to promote the City's eclectic array of source reduction, recycling and composting programs.

Many communities have achieved 50% waste diversion with the same array of programs implemented by the City of Redlands. Anticipating the need to enhance waste diversion in compliance with AB 939, the City has undertaken the implementation of several programs that were not initially adopted in the SRRE. Examples of such programs include:

1. The City has begun conversion of the City residential curbside collection program to automated collection. This conversion to a 90-gallon automated container should increase residential diversion.
2. The City has expanded its neighborhood clean-up and recycling collection events to include the diversion of scrap metal, clean lumber, green waste and electronics equipment (i.e., computers, CRTs, stereos, VCRs, etc.), resulting in diversion of approximately 50% of the waste collected.
3. The City now offers commercial recycling to Redlands businesses to include the full range of commingled materials. This expands the City's commercial program from initial efforts to recycle corrugated containers and office paper.
4. The City requires recycling of construction and demolition debris in City contracts.
5. The City is proposing an FY 02/03 budget that includes significant monies to expand commercial recycling efforts and to increase salvage operations at the California Street Landfill.

4. Provide any additional relevant information that supports the request.

A staff report on AB 939 compliance is attached. This report specifically provides documentation of the City Council support for the enclosed Plan of Correction. Further, the City Council report contains a series of actions beyond the enclosed Plan of Correction as a contingency in the event that the programs contained within the Plan of Correction do not achieve the desired diversion. The report also discusses plans to implement a program for diverting biosolids from the California Street Landfill to augment the diversion contained within the Plan of Correction and to provide the City with an economically favorable alternative. A timeline for reports back to council and a discussion of regulatory programs that could be implemented to assure diversion compliance are included in the report.

The attached City Council minutes documenting the City Council's action is evidence of the City's good faith efforts to "close the gap" and the Council's direct interest, support and involvement in enhancing and improving the City's diversion efforts.

Section IIIB—ALTERNATIVE DIVERSION REQUIREMENT

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's efforts in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIB-1.).

1. Why does your jurisdiction need and Alternative Diversion Requirement? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.

Not applicable to the City of Redlands.

2. Why is your jurisdiction requesting an Alternative Diversion Requirement in lieu of a Time Extension?

Not applicable to the City of Redlands.

3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

Not applicable to the City of Redlands.

4. Describe any relevant circumstances in the jurisdiction that contribute to the need for an ADR. Provide any relevant information that supports the request.

Not applicable to the City of Redlands.

Section IV A—PLAN OF CORRECTION

A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.

Attach additional sheets if necessary.

Residential %		60	Non-residential %		40
PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at: www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
Commercial On-site Pick-up (2030-RC-OSP)	Expand	The City will expand the current commercial recycling collection program with the goal of tripling the number of participating businesses. This will include the purchase of additional dumpsters.	Commercial refuse and recycling fees; enterprise fund	6/1/04	4%
Landfill salvage operations (2090-RC-OTH)	Expand	The City will construct a "load consolidation area" in concert with the City's planned expansion of the California Street Landfill. This area will also be used to expand existing salvage operations at CSL. The area consists of a one acre pad with a loading area. The concrete pad will facilitate sorting of high grade loads and increased salvage operations.	Commercial refuse and recycling fees; enterprise fund	6/1/04	.1%
Backyard and On-site Composting/Mulching (1010-SR-BCM)	Expand	The City will increase the number of backyard compost workshops by utilizing in-house staff for workshop instruction. The past practice of subsidizing the purchase of backyard compost bins by City residents will be enhanced by offering residents the option of a free, less expensive backyard compost bin on the condition of attending a City sponsored workshop or seminar.	Enterprise Fund; fees from residential rate payers	7/1/02	.04%
Residential Curbside Recycling (2000-RC-CRB)	Expand	The City will implement automated collection of curbside recyclables in a 90-gallon can. The increased capacity and convenience of a wheeled cart should increase diversion.	Enterprise Fund; residential rate payers	6/30/02	1%
Residential Green Waste Collection (2000-RC-CRB)	New	The City currently collects refuse from approximately 350 residences on our "hill route". These residents are collected by scooter. Due to the hilly terrain and steep driveways, these homes cannot be served by the City's normal curbside collection program. Therefore, residences on the City's hill route do not have access to the curbside collection of green waste. By January 1, 2003, the City will implement a program to provide for the manual collection of source separated green waste.	Enterprise Fund; residential fees	1/01/03	.11%

Residential recycling collection (3000-CM-RCG)	Expand	The City currently collects refuse from approximately 350 residences on our "hill route". These residents are collected by scooter. Due to the hilly terrain and steep driveways, these homes cannot be served by the City's normal curbside collection program. Therefore, residences on the City's hill route do not have access to the curbside collection of recyclables. By January 1, 2003, the City will implement a program to provide for the manual collection of commingled recyclables from these residences.	Enterprise Fund; Residential fees	1/1/03	.1%
Total Estimated Diversion Percent From New and/or Expanded Programs					5.35%
Current Diversion Rate Percent From Latest Annual Report					45%
Total Planned Diversion Percent Estimated					50.35%
PROGRAMS SUPPORTING DIVERSION ACTIVITIES					
PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM		DATE FULLY COMPLETED	
Public Education (Public Outreach to Commercial Businesses and Residences) (5000-ED-ELC, 5010-ED-PRN & 5020-ED-OUT)	Expanded	<p>The City will undertake a proactive outreach program to expand commercial recycling collection. Such outreach will include the distribution of new promotional materials, participation in Chamber or other business events, "cold calling" on businesses by City staff, waste audits and publicity for the City's existing fee incentives related to commercial recycling.</p> <p>The City will expand its education program to promote the newly implemented automated collection of recyclables at the curb for private residences.</p>		Ongoing	
Procurement Policy/Program (1030-SR-PMT)	Expanded	The City will adopt a formal policy for the procurement of materials, products and supplies manufactured from recycled content. The Solid Waste Division will act as a lead agency to coordinate the development of the policy with the involvement of the other City stakeholders to assure ownership of the policy. The policy will be tied to AB 939 compliance and presented to the City Council for formal adoption.		12/31/02	
Ordinances -- Conditions of Development (6020-PI-ORD)	Expanded	City Code currently requires new development to construct trash enclosures sized to accommodate both recycling and refuse dumpsters. This code will be expanded to provide Solid Waste staff the ability to further condition new projects and to require development applications to the City to include a recycling plan for their facility. Specific components of the plan will include the materials targeted for recycling, the flow of materials through the facility, how employees will be educated and recycling programs promoted, etc.		4/1/03	

Section IV B—GOAL ACHIEVEMENT

Goal Achievement describes the activities the jurisdiction will use to achieve the ADR.
Attach additional sheets if necessary..

Residential %		Non-residential %			
PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
Please use the Board's Program Types. The Program Glossary is online at: www.ciwmb.ca.gov/LG/Central/PARIS/Codes/Reduce.htm					
		This section not applicable to the City of Redlands.			
		Total Estimated Diversion Percent From New and/or Expanded Programs			
		Current Diversion Rate Percent From Latest Annual Report			
		Total Planned Diversion Percent Estimated			
PROGRAMS SUPPORTING DIVERSION ACTIVITIES					
PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED		